

**November 1, 2018**

**Job Opening:**

**HOUSING INSPECTOR, ASSISTED HOUSING**

Under general supervision, performs technical work inspecting housing units approved for occupancy by the Greensboro Housing Authority to determine compliance with Housing Quality Standards. Work involves inspecting private dwellings assisting in the maintenance of re-certification and re-inspection and processing logs. Employee must exercise initiative and independent judgment and initiative in scheduling re-inspections, determining that required repairs are acceptable, and assessing damage claims. Employee must also exercise tact and courtesy in explaining Housing Authority inspections standards to property owners and tenants. Graduation from high school supplemented by technical-level course work in the building trades, codes and code enforcement, and 1 to 2 years of experience in housing inspections; or any equivalent combination of training and experience which provides the required knowledge, skills and abilities. **Special Requirement:** Possession of a valid driver's license issued by the state of North Carolina and maintains a safe driving record. **Physical Requirements:** Must be able to operate a variety of machinery and equipment including typewriters, computers, printers, calculators, copiers, etc. Must be able to operate a motor vehicle. Must be able to move objects of up to 50 pounds occasionally, and/or up to 20 pounds frequently, and/or up to 10 pounds constantly. Requires the ability to maneuver over and/or upon varying terrain, surfaces or physical structures. Physical demand requirements are for Medium Work. Reports to the Vice President of Assisted Housing. (This is a non-exempt position under FLSA).

**Closing Date: OPEN UNTIL FILLED**

**Complete application on-line at [www.gha-nc.org](http://www.gha-nc.org) and submit resume to Human Resources, [shunt@gha-nc.org](mailto:shunt@gha-nc.org)**

No qualified individual with handicaps shall, solely on the basis of handicap, be excluded from participation in, be denied benefits of, or otherwise be subjected to discrimination under any program or activity receiving Federal financial assistance. Qualified GHA employees will be given preference for this job. All applicants must apply directly to the main office at 450 N. Church St. We abide by the Drug Free Workplace Act, which includes pre-employment testing.

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