

JUNE 21, 2018

RESIDENT SERVICES COUNSELOR-ELDERLY/DISABLED

Under general supervision, performs program assistance and clerical support work in the delivery of community service programs to elderly/disabled residents of the Greensboro Housing Authority. Employee is responsible for providing services to assist in maintaining resident's current standard of living. Work involves making referrals for tenants requesting or needing assistance, and providing basic counseling on physical, psychological, social, or environmental problems, with special emphasis on the housing authority's population. Employee must exercise independent judgment and initiative in performing assigned tasks accurately and in a timely manner. Employee must also exercise tact and courtesy in frequent contact with human service agencies, education institutions, residents, family members and the general public. Reports to Resident Services Manager. Minimum training and experience: Bachelor's degree in sociology, social work, psychology or related field, and 1 to 2 years' experience in public contact work involving community social services programs for low-income families and/or the elderly/disabled; or any equivalent combination of training and experience which provides the required knowledge, skills and abilities. SPECIAL REQUIREMENTS--Possession of a valid driver's license issued by the state of North Carolina. Must possess and maintain a safe driving record.

Closing Date: Open until filled

Complete application on-line at www.gha-nc.org

No qualified individual with handicaps shall, solely on the basis of handicap, be excluded from participation in, be denied benefits of, or otherwise be subjected to discrimination under any program or activity receiving Federal financial assistance. Qualified GHA employees will be given preference for this job. We abide by the Drug Free Workplace Act, which includes pre-employment testing.

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